

**REQUEST FOR QUALIFICATIONS OF TEACHER**

**Instruction:** Under the No Child Left Behind regulations, the parent or legal guardian of an Averill Park Central School District student may obtain professional qualifications for their student's current classroom teacher(s). To request this information the parent or legal guardian must complete this request form and submit it to:

**Dr. James Franchini  
Superintendent of Schools  
Averill Park Central School District  
146 Gettle Road, ST 1  
Averill Park, NY 12018**

*Faxed or emailed submission will not be accepted. Averill Park Central School District retains the right to verify all information provided in this request.*

**Name of Person Making Request:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**I am the**  **parent**  **legal guardian of** *(Name of Student)* \_\_\_\_\_

**Grade of Student and School where student currently attends:**  
\_\_\_\_\_

**I request the professional qualifications for:** *(please check)*

**My child's current classroom teacher(s):**

\_\_\_\_\_  
*Teacher's Name(s)*

I swear or affirm, under penalty of perjury, that I am the parent or legal guardian of the above mentioned student and am entitled under the New York State Education Law, section 3012-c to make this request for information.

\_\_\_\_\_  
*Signature of Parent/Guardian*

\_\_\_\_\_  
*Date*

Date Rec'd: _____
By: _____
Approved: _____
Disapproved: _____
By: _____
Response Provided: _____