

SECURITY CAMERAS IN SCHOOL BUILDINGS

In order to insure the safety and welfare of its staff and students within all of the school buildings, the Board of Education recognizes its responsibility to maintain and improve security and discipline.

After having carefully considered and balanced the rights of privacy with the district's duty to ensure discipline, health, welfare and safety to staff and students within our school buildings, the Board authorizes the use of security cameras within school buildings.

Security cameras located strategically within the school buildings may be used to monitor student behavior. The Building Principals will be responsible for notifying students and parents that activity in the schools will be monitored and recorded by a security camera and that the recording may be used in disciplinary proceedings.

Students in violation of school rules shall be subject to disciplinary action in accordance with established Board policy and regulations governing students conduct and discipline. The videotape may be used to augment the disciplining reporting and conferencing procedures and may be used at meetings with students and parents. The administrator and/or teacher involved may request to view a videotape to aid in writing discipline referrals. A student, parent or guardian may request to view a videotape which relates to the student.

The district shall comply with all applicable state and federal laws related to student records when such recordings are considered for retention as part of a student's record.

Security recording shall be used primarily to ensure the safety and welfare of its students and staff and district property. However, the Board of Education or its designee may use such recordings for any other purposes it deems appropriate as established in the district regulations or procedures.

The Superintendent of Schools is directed to develop regulations governing the use of security cameras in accordance with the provisions of law and established Board policies and regulations.

Security videotapes are to be stored in the Building Principals office for a period of ten school days. If no incidents are reported or requests to view a tape are made within ten days, the tape will be recycled. If such a request is made, the tape will not be recycled except with the prior approval of the Superintendent of Schools. All video recordings will be stored and secured to avoid tampering and to ensure confidentiality.

USE OF VIDEO CAMERAS ON SCHOOL BUSES

Proper student conduct on school buses is vitally important to the safety of student riders and the school bus driver. As a means to insure proper conduct, the Board of Education endorses the use of video cameras on school buses in accord with the following safeguards and procedures.

All students shall be notified that they are subject to being videotaped. A sticker stating such will be in place in every bus which has a camera box.

Cameras shall be rotated among buses. Video monitoring on a particular bus route may be done more extensively based on misconduct reports or driver request.

If action to remediate misbehavior on the bus is necessary, the district's school bus discipline policy is to be followed. The videotape is to augment the driver report system and may be used at meetings with students and parents.

The school bus driver may request to view a videotape to aid in writing misbehavior referrals.

1. A student, parent or guardian may request to view a videotape which relates to the student.

2. Video tapes are to be stored at the transportation office for a period of ten school days. If no incidents are reported or requests to view a tape are made within ten days, the tape will be recycled. If such a request is made, the tape will not be recycled. If such a request is made, the tape will not be recycled except with the prior approval of the Assistant Superintendent of