



AVERILL PARK CENTRAL SCHOOL DISTRICT  
146 GETTLE ROAD, STA. 1  
AVERILL PARK, NY 12018

Request for Cancer Screening Time  
New York Civil Service Law Sections 159

I am making the following request in accordance with the Cancer Screening Leave Time, New York Civil Service Law Sections 159-b, which grants the right to County, Town, Village, Library, School District and Municipal Employees, up to four (4) hours per calendar year to obtain screening for any cancer without the charge to accruals.

I will be \_\_\_\_\_ (leaving early, arriving late, absent)  
on \_\_\_\_\_ (enter date) for cancer screening. I understand that no more than 4 hours per calendar year may be taken without charge to accruals; as such, please note this absence accordingly.

Thank you.

---

Employee Name (print legibly)

Work Location

Please print, complete and submit to your employer. Maintain a copy for your files.