



MEMORANDUM

TO: Superintendents and Board Clerks

FROM: Robin Emanatian, Board Clerk

SUBJECT: **2020-21 BOCES Administrative Budget Vote & Board Election- April 20, 2021**

DATE: March 31, 2021

Pursuant to Section 1950 of the Education Law, the election of members to the Board of Cooperative Educational Services and the vote on the tentative administrative budget will take place in regular or special meetings conducted within each component school district on Tuesday, April 20, 2021. An election ballot containing the names and addresses of candidates nominated for board membership and a resolution relating to the tentative 2021/22 BOCES administrative budget is enclosed with this memorandum.

Nominations were received in accordance with the December 31, 2020 Memorandum to Component Board Clerks and Superintendents. A copy of this memorandum is enclosed for your reference. As noted in that memorandum, the Board of Cooperative Educational Services encourages nominations from component school districts that do not have residents serving on the Board. The Board cannot accept nominations of persons to be elected from component districts that currently have a resident serving on the Board unless such member's office is to expire at the end of the current year or unless an unrepresented district declines to make a nomination. When initially formed, the BOCES expressed its nonbinding desire that membership on the Board of Cooperative Educational Services, Rensselaer, Columbia and Greene Counties be reflective of all regions of the BOCES, by including five members from Rensselaer County, four members from Columbia County, and two members from Greene County.

Nominees have provided me with their biographies for distribution to component boards. These are enclosed for your reference

This memorandum will outline the general procedures to be followed in conducting your April 20, 2021 meeting and transmitting election results to Questar III.

1. Each component school district must schedule a regular or special meeting of the Board of Education on Tuesday, April 20, 2021; therefore, each district must provide the required public notice. The component board may meet at any time during the designated day.
2. Enclosed is an election ballot containing the names and addresses of each candidate and a resolution for the 2021-22 Administrative Budget. The component board clerk will record votes on this ballot. *(This ballot has been provided in Word format via separate email to all board clerks for electronic completion/submission.)*
3. Each component board is entitled to one vote for each of the (3) vacant BOCES board positions to be filled.
4. Candidates receiving a plurality of the votes cast for the several offices (3) will be elected.

5. If the budget is approved by the majority of the component districts actually voting, the BOCES Board may adopt the budget without change. In the event that an administrative budget is not approved by a majority of the component districts actually voting, the board of cooperative educational services will adopt a contingency administrative budget– not to exceed the previous year’s administrative budget except to accommodate expenditure increases attributable to supplemental retirement and health insurance costs associated with retirees.
6. Each component board clerk must mail the original ballot and resolution with the required notarized certification to the BOCES Board Clerk, Robin Emanatian, no later than the next business day (April 21, 2021).
7. The election and budget results should be made known to the BOCES by e-mail to the Board Clerk, Robin Emanatian, as soon as possible after the vote on April 20th to remanatian@questar.org.

If you have any questions or concerns regarding the above, please do not hesitate to contact me.

Robin Emanatian

Robin Emanatian
Board Clerk & Executive Assistant to the Chief Academic Officer



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Enclosures

cc: Dr. Gladys I. Cruz, District Superintendent
Questar III Board Members



TO: Component School District Board Clerks and Superintendents

FROM: Robin Emanatian, Board Clerk
Rensselaer-Columbia-Greene Counties
Board of Cooperative Educational Services

DATE: December 31, 2020

RE: Regular Election, Board of Cooperative Educational Services

Pursuant to Section 1950 of the Education Law, the election of members to the Board of Cooperative Educational Services and the vote on the tentative administration budget must take place between April 16th and 30th, on a date designated by the President of the Board of Cooperative Educational Services. Such election and vote will occur this year in regular or special meetings conducted within each component school district on Tuesday, April 20, 2021.

This year's election will be for three, three-year terms for seats currently held by Mr. Mark Mann, East Greenbush Central School District (Rensselaer County), Ms. Mary Marro-Giroux, The Enlarged City School District of Troy (Rensselaer County), and Mr. Frank Zwack, Berlin Central School District (Rensselaer County). Boards of Education wishing to submit nominations should do so, in writing, to the Clerk of the Board of Cooperative Educational Services. That resolution must be transmitted, in writing, to the Clerk of the Board of Cooperative Educational Services at least thirty (30) days prior to the election date. The Board of Cooperative Educational Services encourages nominations from component school districts that do not have residents serving on the Board. The Board cannot accept nominations of persons to be elected from component districts that currently have a resident serving on the Board unless such member's office is to expire at the end of the current year or unless an unrepresented district declines to make a nomination.

At the April 10, 1978 Annual Meeting of the Board of Cooperative Educational Services, Rensselaer, Columbia and Greene Counties, the following motion was duly moved, seconded and unanimously carried:

RESOLVED: that representation of the Board of Cooperative Educational Services, Rensselaer, Columbia and Greene Counties, should include five members from Rensselaer County, four members from Columbia County, and two members from Greene County. It is also desirable that a school district be represented by no more than one board member.

Thank you for your attention to this important matter.

cc: Questar III Board Members
Dr. Gladys I. Cruz, District Superintendent

Mark J. Mann

Mark J. Mann currently serves as the Vice President of the East Greenbush Central School Districts Board of Education, where he has been a member since 2008 and Board Vice President since 2014. This will be Mark's second term as a member of the Questar III Board.

Mark has been a member of the East Greenbush district's safety committee since becoming a board member and has been instrumental in the design and development of several security policies and enhancements within the district. He has been involved in two large capital projects within the district that have affected all seven of the district's school buildings. Additionally, he serves on the policy committee and continues to assist with a complete district policy review.

In addition to the safety and policy committee, he participates and assists with the BRAC, and Code of Conduct committees. He supports the superintendent, administrators and fellow board members in the employee negotiations of the teachers, administrators, SRP, and CSEA union contracts.

Mark retired from the East Greenbush Police Department in 2015, after serving 21 years. He also worked almost seven years with the Rensselaer County Sheriff's Office prior to transferring to East Greenbush Police. He was the department's DARE Officer and School Resource Officer from 1994-2008, prior to becoming the department's evidence technician. He is a veteran of the United States Air Force and continues to serve as a Chief Master Sergeant in the New York Air National Guard. He also volunteers his time as a coach for his son's Babe Ruth baseball team and serves on the league's board of directors.

Mark and his wife Tina live in East Greenbush and they have two children.

Mary Marro-Giroux

Mary Marro-Giroux is running for her third full term on the Questar III BOE. She is a former member of the Board of Education for the Enlarged City School District of Troy with her first term from 2009-12 and then re-elected in 2014 until 2018. As a Troy Board member Ms. Marro-Giroux was instrumental in obtaining public support and overseeing the capital project for the reconstruction of the Troy Middle School and served as the Board representative for the Educational Design Committee as the project progressed. Ms. Marro-Giroux is the past vice president of the Troy Board and past chairperson of the Troy Education Committee. She has served on the district's Building Use Committee and Citizens Advisory Committee. Ms. Marro-Giroux has been a strong advocate for Troy, meeting with elected officials on budget issues and assisting with petitions and letter-writing campaigns.

Additional community service includes current President of Board of Directors for Catholic Charities Disability Services and past vice president for the Capital Region Autism Society.

Ms. Marro-Giroux is a graduate of Troy High and has a master's degree in Occupational Therapy from Sage College. For over ten years she worked in local school districts as an Occupational Therapist and is currently employed by the Eddy VNRA. Her work history encompasses many settings working with Children, adults and seniors with special needs including three ARCs, Questar III, VNA homecare, Eddy Cohoes Rehabilitation Center, Fawn Ridge Adult Home and Seton Health. Ms. Marro-Giroux has a passion for empowering those in need through her vocation and education.

Mary and her husband have two children; both graduates of Troy City Schools.

Frank Zwack

Frank Zwack is a lifelong resident of Stephentown, New York and a graduate of the Berlin Central School District. Mr. Zwack has served on the Berlin CSD board of education for over 35 years. A member of the Questar III Board since 2015, Frank's motivation to dedicating his service to education has been to provide every student with the best possible opportunity to excel academically while doing so with dignity and respect for both the student and educator alike in the most cost-effective manner.

Mr. Zwack is President of Zwack, Incorporated, located in Stephentown, NY. A family-owned manufacturer of specialty machinery and equipment for over 50 years, Zwack, Incorporated employs over 40 employees and has customers that include Fortune 500 companies and supplies services internationally as well as to over 300 local municipal organizations.

Frank has been a member of the Stephentown Volunteer Fire Department for over 40 years, during which time he has served in a variety of leadership positions including its Fire Chief and President. Mr. Zwack is equally proud to volunteer in and sponsor other local civic and community-based organizations and has been recognized by various volunteer fire and emergency medical services, VFW and Veterans' programs, in addition to church and cemetery boards.

Mr. Zwack received an Associate's Degree in Production Engineering from Hudson Valley Community College and a Bachelor's Degree in Mechanical Engineering from Union College.

Frank is married to his wife, Deborah for 44 wonderful years and together, they are the proud parents of two children and prouder grandparents of two lovely grandchildren.

March 2021

**2021-22 Questar III Election Ballot & Administrative Budget Ballot
for meeting held on April 20, 2021 for**

(Insert School Name Above)

1. Election of Members of the Rensselaer-Columbia-Greene Counties Board of Cooperative Educational Services: There are three incumbent nominees for three BOCES board positions: three expiring terms.

Each component district is entitled to one vote for each position to be filled (3).

Please indicate the NUMBER of FOR/AGAINST votes cast by your board in the boxes following the resolutions below as applicable.

RESOLVED: that the Board of Education casts its vote for the election of **Mr. Mark Mann**, Rensselaer, NY (District of Residence: East Greenbush Central School District), as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

For

Against

RESOLVED: that the Board of Education casts its vote for the election of **Ms. Mary Marro-Giroux**, Troy, NY (District of Residence: The Enlarged City School District of Troy), as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

For

Against

RESOLVED: that the Board of Education casts its vote for the election of **Mr. Frank Zwack**, Stephentown, NY (District of Residence: Berlin Central School District), as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

For

Against

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2. Administrative Budget for 2021-2022 Fiscal Year

RESOLVED: that the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties is authorized to expend the sum set forth in the 2021-22 tentative Administrative budget document in the amount of \$6,710,997.

For

Against

CERTIFICATION

I hereby certify the accuracy of the foregoing results of votes on resolutions for the election of members to the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties and on the resolution to approve the 2021-22 Administrative Budget of the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties taken by the Board of Education of the _____ School District at a meeting held on April 20, 2021.

Sworn to before me this

_____ day of _____, 2021

Board/District Clerk Signature

Date

Notary Public

Affix Stamp/Seal