



Minutes of the Board of Education  
Averill Park High School

February 10, 2020  
Presiding: Jessica Zweig

Members Present: Chris Foster  
Samantha Hicks  
Meghan McGarry  
Ann Morone  
Peter Schaefer (arrived at 7 pm)  
Jessica Zweig  
Delaney Burton, Student Ex-Officio Member

Members Absent: Jennie Glasser  
Hannah Ryan, Student Ex-Officio Member

Others Present: Superintendent of Schools: Dr. James R. Franchini  
Assistant Superintendent: Matt Hladun  
Assistant Superintendent for Business: Michael Ouimet  
Director of Personnel Development: Kimberly Nugent  
Community members

A meeting of the Board of Education meeting was held at 6:00 p.m. on February 10, 2020 at the Averill Park High School.

EXECUTIVE SESSION

On a motion by Mrs. Morone, seconded by Mrs. McGarry, to enter into Executive Session at 6:05 p.m., in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E & F of the Laws of 1977 and Formal Opinion of counsel No. 239, Paragraph B to discuss the following checked item.

YES: 5

NO: 0

MOTION CARRIED

*Members Absent: Glasser, Schaefer*

- I. Executive Session – Location: District Office Conference Room  
Recommended an executive session to discuss:
- ☐ proposed, pending or current litigation;
  - ☐ collective negotiations under the Taylor Law;
  - ☒ the medical, financial, credit or employment history of a particular person or corporation;
  - ☐ matters leading to the appointment, employment discipline, suspension, dismissal or removal of a particular person or corporation;
  - ☐ the proposed acquisition, sale or lease of real property;
  - ☐ other [specify] \_\_\_\_\_

On a motion by Mrs. Morone, seconded by Mr. Foster, to adjourn Executive Session at 6:30 p.m.

YES: 5

NO: 0

MOTION CARRIED

II. Welcome and Pledge of Allegiance – Location: APHS LGI 6:34 p.m.

Ms. Zweig, President

- III. Superintendent's Report
- News and Updates
  - Celebration of Success

IV. Capital Project Presentation

- V. Visitors were invited to make brief comments or direct questions to the Board. Questions are generally not answered during public comment. Questions will be addressed by the administrative team at a later time.

Public comment limited to topics on this evening's agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board Clerk in order to be recognized by the Board of Education President. Comments are limited to three minutes per speaker.

(ONE SPEAKER FORM RECEIVED)

- VI. Consent agenda - moved to approve the consent agenda as listed A-F  
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.

A. RESOLVED, to approve to accept the Board of Education minutes of January 27, 2020.

B. Financial Recommendations

1. RESOLVED, to approve to accept the Claims Audit Reports for December 2019 and January 2020.
2. RESOLVED, to approve the contract between Averill Park Central School District and Amy Picce, Orientation and Mobility Services Provider, per the attached.
3. RESOLVED, to approve to declare three TVs and one electric cart as obsolete and beyond repair and authorize their disposal.
4. RESOLVED, to approve the 2019-20 Health and Welfare contract with Bethlehem Central School District for one student attending non-public schools.
5. RESOLVED, to approve to accept a donation in the amount of \$4,881.50 from the Averill Park Education Foundation for the purpose of funding Tone Chimes for Poestenkill Elementary School and District-wide author visits and increase the General Fund budget (A2110450100000) by this amount.
6. RESOLVED, to approve the transportation contract between the Averill Park Central School District and Saratoga Taxi to provide student transportation from January 6 through January 28, 2020, as per the attached.

C. Routine Personnel Action

The Board took action on routine resignations, appointments, leaves and terminations.

**Instructional: Unpaid Leave of Absence**

Name	Position	Effective Dates
Cobb, Molly	Teacher	03/13/2020-04/20/2020
Welliver, Kristine	Teacher	09/01/2020-06/30/2021

**Non-Instructional Appointment: Probationary to Permanent**

Name	Position	Location/Assignment	Effective Dates
Wolfe, Joseph	Custodial Worker	Maintenance	02/11/20

**Instructional Appointment: Home Instructor**

Name	Assignment/FTE	Effective Dates
Marrufo, Kelly	Home Instructor	2019-2020

**Non-Instructional Appointment: Probationary**

Name	Position	Location/Assignment	Effective Dates	Salary
Benesch, Kevin	Custodial Worker	Algonquin Middle School	02/10/2020	CSEA Agreement Step 3
Emery, Shawn	Custodial Worker	Algonquin Middle School	02/10/2020	CSEA Agreement Step 3

**Non Instructional: Approved Non-Instructional Change in Hours**

Name	Position	Location/Assignment	Effective Date
Cluett, Kelly	Teacher Aide	2 to 3 hours West Sand Lake School	02/06/2020
Deegan, Heather	Teacher Aide	3 to 6.5 hours Miller Hill School	02/06/2020
Hughes, Danielle	Teacher Aide	4 to 6.5 hours West Sand Lake School	01/28/2020

**Appointment: Approved Non-Instructional Substitutes**

Name	Assignment	Effective Date
Bott, Laura	Teacher Aide, Monitor, Food Service Helper	02/11/2020
Garner, Sarah	Bus Attendant, Food Service Helper, Monitor	02/06/2020
Shoemaker, Barbara	Bus Attendant	02/11/2020
Zimmerman, David	Bus Attendant	02/11/2020

**D. Special Education Recommendations**

RESOLVED, to approve to accept the recommendations made by the Committee on Special Education at their meetings held on January 27 and 30, 2020 and the recommendations made by the Committee on Preschool Special Education at their meeting held on January 27 and February 3, 2020 Approved amendments – No meeting ID#301919 as per new State Education Guidelines.

E. Certification of Lead Evaluators – Classroom Teachers

RESOLVED, that the individuals listed below are hereby certified as a Lead Evaluator of Classroom Teachers as per requirements prescribed in 8 NYCCR 30-2.9(b) for the 2019-2020 school year.

Mark Bubniak  
Kathryn Dorgan  
Joshua Gela  
Kara Herrington  
Matthew Hladun

Laura Kyer  
Rebecca Leach  
Christina Mein  
Robert Messia  
Kimberly Nugent

Heath Quiles  
Brian Rhode  
Denis Sibson

This certification has been issued in accordance with the process for certifying Lead Evaluators described in the Averill Park Central School District's Annual Professional Performance Review (APPR) plan.

F. Certification of Lead Evaluators – Principals/Administrators

RESOLVED, that the individuals listed below are hereby certified as a Lead Evaluator of Building Principals and other Administrators as per requirements prescribed in 8 NYCCR 30-2.9(b) for the 2019-2020 school year.

James Franchini, Superintendent of Schools  
Matthew Hladun, Assistant Superintendent for Teaching and Learning

This certification has been issued in accordance with the process for certifying Lead Evaluators described in the Averill Park Central School District's Annual Professional Performance Review (APPR) plan.

On a motion by Mrs. McGarry, seconded by Mr. Foster, to approve consent agenda items A-F.

YES: 6

NO: 0

MOTION CARRIED

VII. Approve to adopt Policy Series 3000.

APPROVED TO ADOPT POLICY SERIES 3000

On a motion by Dr. Schaefer, seconded by Mrs. Morone, to approve to adopt Policy Series 3000.

YES: 6

NO: 0

MOTION CARRIED

VIII. Approve to rescind the following Policies

3110	Qualifications of the Superintendent	Non-essential; covered by state law and regulation
3110-R	Job Description for Superintendent of Schools	Non-essential; covered by Superintendent contract or could be retained in Human Resources
3130	Superintendent's Contract	Non-essential
3170	Superintendent's Termination of Employment	Non-essential; likely covered by Superintendent contract

APPROVED TO RESCIND THE FOLLOWING POLICIES

On a motion by Mrs. Morone, seconded by Mrs. Hicks, to approve to rescind the following Policies; 3110, 3110-R, 3130 and 3170.

YES: 6

NO: 0

MOTION CARRIED

IX. Approve to accept the School District Calendar for the 2020-2021 school year.

APPROVED THE 2020-2021 SCHOOL DISTRICT CALENDAR

On a motion by Mr. Foster, seconded by Mrs. Morone, to approve to accept the School District Calendar for the 2020-2021 school year.

YES: 6

NO: 0

MOTION CARRIED

X. Review of the Transportation Budget

XI. Board Member Reports

XII. Visitor Comments

Visitors were invited to make brief comments or direct questions to the Board. Questions are generally not answered during public comment. Questions will be addressed by the administrative team at a later time.

Those wishing to address the Board were asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Visitors wishing to ask questions were asked to complete the bottom portion of the request form and submit it to the Clerk. Comments and questions were limited to three minutes per speaker.

*(NO SPEAKER FORMS SUBMITTED)*

XIII. Adjourn Meeting

MEETING ADJOURNED

On a motion by Mr. Foster, seconded by Mrs. McGarry, to adjourn the meeting at 7:50 p.m.

YES: 6

NO: 0

MOTION CARRIED



Linda Primeau, District Clerk

