



Minutes of the Board of Education

October 5, 2020

Members Present: Chris Foster
Samantha Hicks (attended virtually)
Doug Kelley
Meghan McGarry
Ann Morone
Peter Schaefer
Jessica Zweig

Others Present: Superintendent of Schools: Dr. James R. Franchini
Assistant Superintendent: Matt Hladun
Assistant Superintendent for Business: Michael Ouimet
Director of Personnel Development: Kimberly Nugent
Saratoga Project Management, Bill McMordie
Mosaic Associates, Callie Gasparly and Jessie Nonnenman

A meeting of the Board of Education was held on October 5, 2020 at the Averill Park High School. The meeting began at 6:32 p.m.

I. Welcome and Pledge of Allegiance Ms. Zweig, President

II. Superintendent's Report
▪ News and Updates
▪ Celebrations of Success

III. Visitors were invited to make brief comments or direct questions to the Board. Questions are generally not answered during public comment. Questions will be addressed by the administrative team at a later time.

Public comment limited to topics on this evening's agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board Clerk in order to be recognized by the Board of Education President. Comments were limited to three minutes per speaker.

IV. Consent agenda - moved to approve the consent agenda as listed A-D
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.

A. RESOLVED, to approve to accept Board of Education minutes of September 14, 2020.

B. Financial Recommendations

FINANCIAL RECOMMENDATIONS

1. RESOLVED, to approve to accept the Audit Committee meeting minutes of September 14, 2020.
2. RESOLVED, to approve budget transfers as presented for ordinary contingent expenditures necessary to maintain the educational program or necessary to preserve property or ensure the health and safety of students or staff.

C. Routine Personnel Action

STAFF RECOMMENDATIONS

The Board took action on routine resignations, appointments, leaves and terminations.

Instructional Appointment: Tenure

Name	Tenure Area	Effective Date
Clow, Marisa	Teaching Assistant	10/24/2020

Instructional: Salary Adjustment

Name	Tenure Area	Effective Date	Salary
Bradley, Trisha	Guidance Counselor	09/01/2020	12 Credits at \$30.00 per credit APTA Collective Bargaining Agreement Article 18 Section 1A

Instructional: Resignation

Name	Position	Effective Dates
Cole, James	Junior Varsity Boys Soccer	09/30/2020

Instructional: Stipend

Name	Assignment	Salary
Christy, Sarah	OBP Fall Production Co-Director	APTA Collective Bargaining Agreement (shared stipend \$3182.00)
Christy, Sarah	OBP Fall Production Co-Assistant Director	APTA Collective Bargaining Agreement (shared stipend \$795.00)
Bailey, Amy	OBP Winter One Acts/Cabaret Production Co-Director	APTA Collective Bargaining Agreement (shared stipend \$3182.00)
Bailey, Amy	OBP Winter One Acts/Cabaret Co-Assistant Director	APTA Collective Bargaining Agreement (shared stipend \$795.00)
Yost, Jennifer	A World of Difference	APTA Collective Bargaining Agreement Level 3

Instructional Stipend: Dissolve Club 2020-2021

Assignment/FTE	Effective Dates	Adjustment
New Horizons Club for the 2020-2021	2020-2021	Remaining \$37.78 in that account be transferred to the account of the Student Government

Non-Instructional Appointment: Temporary

Name	Position	Location/Assignment	Effective Date	Salary
Face, Michele	Teacher Aide (6.5 hours)	Miller Hill/Sand Lake	09/21/2020	CSEA Bargaining Agreement Step 3

Hausler, Ashley	Teacher Aide (6.5 hours)	Miller Hill/Sand Lake	09/25/2020	CSEA Bargaining Agreement Step 3
Jacobs, Meagan	Teacher Aide (6.5 hours)	High School	10/13/2020	CSEA Bargaining Agreement Step 3
Rogers, Bernadette	Teacher Aide (7 hours)	Algonquin Middle School	09/25/2020	CSEA Bargaining Agreement Step 3

Non-Instructional: Correction in Change in hours

Name	Position	Location	Effective Date
Mackey, Vicki	Monitor	High School to .50 hour	09/01/2020

Non-Instructional: Change in hours

Name	Position	Location	Effective Date
Ashdown, Laurel	Monitor	Algonquin to 2.5 hours	09/09/2020
Hammond, Brenda	Teacher Aide	Miller Hill to 2.5 hours	09/09/2020
Hans, Stephen	Teacher Aide	Miller Hill to 2.5 hours	09/09/2020
Flint, Lori	Teacher Aide	Algonquin from 6.5 to 7 hours	10/14/2020
Morgans, Margaret	Teacher Aide	Poestenkill to 2.25 hours	09/09/2020
Pasquariello, Shirley	Food Service Helper	Miller Hill to 2.5 hours	09/09/2020
Werger, Dena	Teacher Aide	Miller Hill to 2.5 hours	09/09/2020

Appointment: Approved Non-Instructional Substitutes

Name	Assignment	Effective Date
Brubaker, Deborah	Nurse, Teacher Aide	10/02/2020
Daniel, Dawn	Custodial Worker	09/23/2020
Evans, Timothy	Custodial Worker	10/05/2020
Miner, Chad	Teacher Aide	09/15/2020

D. Standard Work Day Resolution

RESOLVED, that the Averill Park Central School District hereby reaffirms and reconstitutes, as previously adopted by the Board of Education, the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day
Account Clerk	6 hours
Accounts Payable Clerk	6 hours

Administrative Assistant	6 hours
Assistant Dispatcher	6 hours
Auto Mechanic	6 hours
Auto Mechanic Assistant	6 hours
Bus Attendant	6 hours
Bus Driver	6 hours
Computer Operations Coordinator	6 hours
Computer Technician	6 hours
Cook	6 hours
Custodial Worker	6 hours
Custodian	6 hours
Dispatcher	6 hours
Executive Secretary	6 hours
Facilities Director	6 hours
Food Service Director	6 hours
Food Service Helper	6 hours
Groundskeeper	6 hours
Head Auto Mechanic	6 hours
Head Bus Driver	6 hours
Head Groundskeeper	6 hours
Head Maintenance Mechanic	6 hours
Human Resources Administrator	6 hours
Maintenance Mechanic	6 hours
Messenger	6 hours
Network Engineer	6 hours
Nurse	6 hours
Occupational Therapist	6 hours
Occupational Therapist Assistant	6 hours
Payroll Administrator	6 hours
Physical Therapist	6 hours
Purchasing Agent	6 hours
Registrar	6 hours
School Monitor	6 hours
Senior Typist	6 hours
Teacher Aide	6 hours
Transportation Supervisor	6 hours
Typist	6 hours
Typist Assigned to Administrator/Supervisor	6 hours
Typist Assigned to Principal	6 hours

CONSENT AGENDA APPROVED

On a motion by Mrs. McGarry, seconded by Mrs. Morone, to approve consent agenda items A-D.

YES: 7

NO: 0

MOTION CARRIED

V. BE IT RESOLVED, to approve the District's independent audit report issued by Marvin & Co., CPA's dated September 22, 2020 for the Fund fiscal year-ended, June 30, 2020.

DISTRICT'S INDEPENDENT AUDIT REPORT ISSUED BY MARVIN & CO., APPROVED

On a motion by Mrs. McGarry, seconded by Mr. Foster, to approve the District's independent audit report issued by Marvin & Co., CPA's dated September 22, 2020 for the Fund fiscal year-ended, June 30, 2020.

YES: 7

NO: 0

MOTION CARRIED

VI. BE IT RESOLVED, to approve the District's corrective action plan, as it relates to findings noted in the Extraclassroom Activity Fund (Fund), Management Letter issued by Marvin & Co., CPA's dated September 22, 2020 for the Fund fiscal year-ended, June 30, 2020.

DISTRICT'S CORRECTIVE ACTION PLAN APPROVED

On a motion by Mrs. McGarry, seconded by Mr. Kelley, to approve the District's corrective action plan, as it relates to findings noted in the Extraclassroom Activity Fund Management Letter issued by Marvin & Co., CPA's dated September 22, 2020 for the Fund fiscal year-ended, June 30, 2020.

YES: 7

NO: 0

MOTION CARRIED

VII. Presentation: Capital Project

VIII. RESOLUTION:

WHEREAS, the Board of Education of the Averill Park Central School District ("Board") reviewed a proposed project ("Project") at its meeting of February 24, 2020 involving a project consisting of (i) various renovations, replacements, upgrades and other improvements to the existing George Washington Elementary School, Miller Hill Elementary School, Poestenkill Elementary School, West Sand Lake Elementary School, Algonquin Middle School, Averill Park High School, Administration offices and Transportation Building, including building an envelope and structural improvements, mechanical and plumbing system improvements, electrical system improvements, interior improvements, and site improvements; (ii) the construction of additions to existing facilities, including up to approximately 500 square feet of additions to George Washington Elementary School, up to approximately 1,000 square feet of additions to Miller Hill Elementary School and up to approximately 4,000 square feet of additions to Averill Park High School; and, (iii) site work; and

WHEREAS, the Board following that review issued a determination that the Project was a Type II Action pursuant to the New York State Environmental Quality Review Act ("SEQRA") and applicable regulations and that no further action was necessary; and,

WHEREAS, since that time and before the commencement of any project, the Board has continued its review of the scope of any potential project and determined that an additional review pursuant to SEQRA is appropriate; and,

WHEREAS, the Project has expanded to include scope, in addition to the scope set forth in the February 24, 2020 action above, that will now involve the following new work all at Averill Park High School: new drives, parking, walkways, fencing, earthwork, site drainage, installation of an all-weather, multi-sport synthetic turf field with sports field lighting, spectator bleachers, storage, press box, mechanical and electrical systems, softball field, dugouts, backstop, and any and all associated work ("Additional Project");

WHEREAS, the State Environmental Quality Review Act ("SEQRA") and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the Additional Project before approving same; and

WHEREAS, this Additional Project is an Unlisted action within the meaning of SEQRA; and

WHEREAS, a Short Environmental Assessment Form has been prepared and reviewed in connection with the proposed Project; and

WHEREAS, the Board has elected to proceed with a coordinated review under 6 NYCRR Section 617.6; and

WHEREAS, the Short Environmental Assessment Form was transmitted to the New York State Education Department (NYSED), as an involved agency, and various other potentially interested agencies, together with notification of the Board's desire to act as lead agency with respect to the environmental review of the proposed Project; and

WHEREAS, the New York State Education Department (NYSED) has consented to the Board acting as lead agency with respect to the environmental review of the proposed Project; and

WHEREAS, 6 NYCRR Section 617.7 requires a lead agency to issue a written determination of significance with respect to any proposed Unlisted action; and

WHEREAS, the Board has carefully considered the nature and scope of the proposed Project, as set forth in the Short Environmental Assessment Form prepared by the Board's consultants with respect to such action indicating that the Proposed Action will not have a significant adverse impact on the environment, and makes the following determinations:

1. The Proposed Action involves, in addition to that scope reviewed on February 24, 2020, an additional project consisting of the following new work all at Averill Park High School: new drives, parking, walkways, fencing, earthwork, site drainage, installation of an all-weather, multi-sport synthetic turf field with sports field lighting, spectator bleachers, storage, press box, mechanical and electrical systems, softball field, dugouts, backstop, and any and all associated work ("Additional Project" or "Proposed Action").
2. The Proposed Action is classified under SEQRA as an Unlisted action.
3. The Additional Project does not, in the opinion of the Board, alter any of its findings as made on February 24, 2020 for the initial scope of the Project.
4. Upon consideration of the action, review of the Short Environmental Assessment Forms, the criteria contained in 6 NYCRR § 617.7(c), and all other supporting information, the Board identifies the following relevant areas of environmental concern, as set forth hereafter, and analyzes whether the Proposed Action may have a significant adverse impact on the environment.
5. The Proposed Action does not involve, and therefore will not result in, any substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, or a substantial increase in solid waste production, or a substantial increase in potential for erosion, flooding, leaching, or drainage problems.
6. The Proposed Action does not involve, and therefore will not result in, the removal or destruction of large quantities of vegetation or fauna, a substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on any significant habitat area, substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat thereof, or other significant adverse impacts to nature resources.
7. The Proposed Action is not located within a designated Critical Environmental Area.
8. The Proposed Action will not create a material conflict with the community's current plans or goals as officially approved or adopted.
9. The Proposed Action will not result in the impairment of the character or quality of any important historical, archeological, or aesthetic resources, or of existing community or neighborhood character.
10. The Proposed Action will not result in any major, adverse, change in the use of either the quantity or type of energy.
11. The Proposed Action will not result in the creation of a hazard to human health.
12. The Proposed Action does not involve, and therefore will not result in, a substantial change in the use, or intensity of use, of land including agricultural, open space, or recreational resources, or in its capacity to support such uses.
13. The Proposed Action will not result in the encouragement or attraction of a large number of people to the site as compared to the number of people that would come absent the action.
14. The Proposed Action will not result in a material demand for other actions, will not result in changes to two or more elements of the environment which together would result in a substantial adverse impact, and will not cumulatively result in a substantial adverse impact when considered with any related actions.

NOW, THEREFORE, BE IT RESOLVED, that the Board finds and concludes that the Proposed Action is an Unlisted action within the meaning of 6 NYCRR 617.2(ak); and it is further

RESOLVED, that the Board hereby declares itself lead agency with respect to the environmental review of the Proposed Action; and it is further

RESOLVED, that upon consideration of the foregoing, the Board finds and concludes that the Proposed Action will not result in any significant adverse impacts to the environment; and it is further

RESOLVED, that the Board hereby issues a Negative Declaration with respect to the Proposed Action.

RESOLVED, that a copy of this Resolution shall be sent to any involved or interested agencies.

On a motion by Dr. Schaefer, seconded by Mrs. McGarry, to approve the State Environmental Quality Review Act ("SEQRA") Resolution (Item # VIII).

YES: 7

NO: 0

MOTION CARRIED

IX. RESOLUTION:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE AVERILL PARK CENTRAL SCHOOL DISTRICT (the "District") that the following propositions be presented to the voters at a special meeting of voters to be held on Tuesday, December 8, 2020 between the hours of 7:00 a.m. and 9:00 p.m., prevailing time, in the Auxiliary Gym of the Averill Park High School, 146 Gettle Road, Averill Park, New York:

PROPOSITION #1

Shall the Board of Education of the Averill Park Central School District be authorized to (A) construct additions to and reconstruct various District buildings, facilities and site work, acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings and facilities are to be used and pay incidental costs related thereto, at a maximum aggregate cost of not to exceed \$32,700,000, (B) expend such sum for such purpose, (C) levy the necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education in accordance with Section 416 of the Education Law taking into account state aid, and (D) in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$32,700,000 and levy a tax to pay the interest on said obligations when due?

PROPOSITION #2

If proposition #1 is approved by the voters, shall the Board of Education of the Averill Park Central School District be authorized to (A) construct additions to and reconstruct various District buildings, facilities and site work, acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings and facilities are to be used and pay incidental costs related thereto, at a maximum aggregate cost of not to exceed \$12,800,000, (B) expend such sum for such purpose, (C) levy the necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education in accordance with Section 416 of the Education Law taking into account state aid, and (D) in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$12,800,000 and levy a tax to pay the interest on said obligations when due?

BE IT FURTHER RESOLVED, that the vote shall be by machine or absentee ballot. The hours during which the polls shall be kept open shall be from 7:00 a.m. to 9:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling place at 9:00 p.m. to cast their ballots.

BE IT FURTHER RESOLVED, that applications for absentee ballots will be obtainable between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday, except holidays, from the District Clerk. Completed applications for absentee ballots must be received by the District Clerk at least seven (7) days prior to the vote if the ballot is to be mailed to the voter, or the day before the vote, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 p.m. on December 8, 2020.

BE IT FURTHER RESOLVED, that a list of all persons to whom absentee ballots shall have been issued will be available in the office of the District Clerk from 8:00 a.m. until 4:00 p.m. prevailing time on each of the five days prior to the day of the vote, except weekends, and on the day set for the vote. Any qualified voter may challenge the acceptance of the ballot of any person on such list, by making his/her challenge and reasons therefore known to the Inspector of Election before the close of the polls.

BE IT FURTHER RESOLVED, that the qualified voters of the District shall be entitled to vote in said special vote. A qualified voter is one who is (1) a citizen of the United States of America, (2) eighteen (18) years of age or older, and (3) resident within the District for a period of thirty (30) days preceding the special vote. The District may require all persons offering to vote to provide one form of proof of residency pursuant to Education Law section 2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, the District may also require all persons offering to vote to provide their signature, printed name and address.

BE IT FURTHER RESOLVED, that the District Clerk is hereby authorized and directed to publish a notice of such meeting in two newspapers of general circulation within the District, four (4) times within the seven (7) weeks next preceding such School District meeting, the first publication to be at least forty-five (45) days prior to the date of the meeting.

On a motion by Mr. Foster, seconded by Mrs. McGarry, to approve Resolution (Item # IX) propositions to be presented to the voters at a special meeting of voters to be held on Tuesday, December 8, 2020 between the hours of 7:00 a.m. and 9:00 p.m., prevailing time, in the Auxiliary Gym of the Averill Park High School, 146 Gettle Road, Averill Park, New York.

YES: 7

NO: 0

MOTION CARRIED

X. Board Member Reports

XI. Visitor Comments

Visitors were invited to make brief comments or direct questions to the Board. Questions are generally not answered during public comment. Questions will be addressed by the administrative team at a later time.

Those wishing to address the Board were asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Visitors wishing to ask questions were asked to complete the bottom portion of the request form and submit it to the Clerk. Comments and questions are limited to three minutes per speaker. (NO SPEAKER FORMS)

XII. Adjourn Meeting

MEETING ADJOURNED

On a motion by Mrs. McGarry, seconded by Mr. Kelley, to adjourn meeting at 7:59 p.m.

YES: 7

NO: 0

MOTION CARRIED



Linda Primeau, District Clerk