



Minutes of the Board of Education
Averill Park High School

November 18, 2019
Presiding: Jessica Zweig

Members Present: Chris Foster
Jennie Glasser
Samantha Hicks
Meghan McGarry (arrived 5:25 p.m.)
Ann Morone
Peter Schaefer
Jessica Zweig
Delaney Burton, Student Ex-Officio Member
Hannah Ryan, Student Ex-Officio Member

Others Present: Superintendent of Schools: Dr. James R. Franchini
Assistant Superintendent: Matt Hladun
Assistant Superintendent for Business: Michael Ouimet
Director of Personnel Development: Kimberly Nugent
Community members

A meeting of the Board of Education meeting was held at 5:00 p.m. on November 18, 2019 at the Averill Park High School.

EXECUTIVE SESSION

On a motion by Dr. Schaefer, seconded by Mrs. Hicks, to enter into Executive Session at 5:10 p.m., in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E & F of the Laws of 1977 and Formal Opinion of counsel No. 239, Paragraph B to discuss the following checked item.

YES: 6

NO: 0

MOTION CARRIED

I. Executive Session

Recommended an executive session to discuss:

- ☒ proposed, pending or current litigation;
☐ collective negotiations under the Taylor Law;
☐ the medical, financial, credit or employment history of a particular person or corporation;
☐ matters leading to the appointment, employment discipline, suspension, dismissal or removal of a particular person or corporation;
☐ the proposed acquisition, sale or lease of real property;
☐ other [specify] _____

On a motion by Mrs. Glasser, seconded by Mr. Foster, to adjourn Executive Session at 5:30 p.m.

YES: 7

NO: 0

MOTION CARRIED

II. Policy Review Session - 2000 Series (District Office Conference Room)

III. Welcome and Pledge of Allegiance (APHS LGI at 6:30 p.m.)

Ms. Zweig, President

IV. Superintendent's Report

- News and Updates
- Celebration of Success
- Averill Park High School Learning Team

V. Visitors were invited to make brief comments or direct questions to the Board. Questions are generally not answered during public comment. Questions will be addressed by the administrative team at a later time.

Public comment limited to topics on this evening's agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board Clerk in order to be recognized by the Board of Education President. Comments are limited to three minutes per speaker.

VI. Consent agenda - moved to approve the consent agenda as listed A-D

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.

A. RESOLVED, to approve to accept the Board of Education minutes of October 21, 2019.

B. Financial Recommendations

FINANCIAL RECOMMENDATIONS

1. RESOLVED, to approve to accept the Audit Committee meeting minutes of October 21, 2019.
2. RESOLVED, to approve to accept the Treasurer's Report for September 2019.
3. RESOLVED, to approve to accept the Claims Audit Report for October 2019.
4. RESOLVED, to approve to accept the Revenue Status Report for November 2019.
5. RESOLVED, to approve to accept the Budget Status Report for November 2019.
6. RESOLVED, to approve budget transfers as presented for ordinary contingent expenditures necessary to maintain the educational program or necessary to preserve property or ensure the health and safety of students or staff.
7. RESOLVED, to approve the transportation contract between the Averill Park Central School District and Shannon Lanfair to provide student transportation for the 2019-20 school year, as per the attached.
8. RESOLVED, to approve the contract between Averill Park Central School District and Lori Dunigan for Transition services, per the attached.
9. RESOLVED, to approve the contract with Michael Wolff Advisory Services for internal audit services, per the attached.
10. RESOLVED, to approve to adopt the budget calendar for the preparation of the 2020-21 school budget.

C. Routine Personnel Action

STAFF RECOMMENDATIONS

The Board took action on routine resignations, appointments, leaves and terminations.

Instructional Appointment: Temporary

Name	Assignment/FTE	Effective Dates	Certification	Salary
Parisi, Ann Marie	Art (.5FTE)	11/18/19-6/30/20	Art-Permanent	APTA Collective Bargaining Agreement, Master +60, Step 5

Instructional Appointment: Approved Home Instructor

Name	Assignment	Effective Date
Dobert, Deborah	Home Instructor	2019-2020

Instructional: Create Position

Position	Effective Date
Special Education Teacher	11/19/2019

Non-Instructional Appointment: Probationary

Name	Position	Location/Assignment	Effective Dates	Salary
Coonradt, Megan	Nurse	Algonquin Middle School	12/2/19 - 12/1/20	APTA Agreement Step 8
Reilly, William	Bus Driver (5.75 hours)	Transportation	11/19/19 - 11/18/20	CSEA Agreement Step 5
Shaw, Krystal	Teacher Aide (3 hours)	WSL (resignation of Ashley Caldwell)	11/18/19 - 11/17/20	CSEA Agreement Step 3

Non-Instructional Appointment: Temporary

Name	Position	Location/Assignment	Effective Date	Salary
Connors-Bergmann, Jodi	Teacher Aide (2 hours)	Poestenkill Elementary School	11/06/19-6/30/20	CSEA Agreement Step 3

Non-Instructional: Approved Non-Instructional Change in Hours

Name	Position	Effective Dates
Daniel, Dawn	Bus Driver 5.5 to 5.75 hours	11/19/19
Engwer, Dawn	Food Service Helper from 4.5 to 6.75 hours	09/03/19
Liebner, Julianne	Bus Driver from 6.75 to 7 hours	11/19/19

Ries, Donna	Teacher Aide from 3.5 to 6.5 hours	11/13/19
Spallane, Sharon	Bus Driver from 5.75 to 6 hours	10/21/19
Stuto, Darlene	Bus Driver from 6 to 6.25 hours	11/19/19
Truss,Jr. Michael	Bus Driver from 5.75 to 6 hours	11/19/19
Warner, Sarah	Monitor from 2.25 to 2 hours	10/30/19
Warner, Sarah	Bus Attendant from 5.75 to 6 hours	10/30/19
Wedge, Ruth	Bus Driver from 5.25 to 5.5 hours	11/19/19

Non-Instructional: Retirement

Name	Position	Effective Dates
Nalley, Tami	Head Bus Driver	02/05/19

Non-Instructional: Abolish Position

Position	Effective Date
Head Bus Driver	11/19/19

Non-Instructional: Resignation

Name	Position	Effective Dates
Madsen, Tracy	Teacher Aide	12/04/19

Extra-Curricular Clubs and Activities *(Pulled for discussion)*

Name	Assignment	Effective Date	Salary
DuMont, Mark	Anime Club	Pilot year 11/18/19-6/30/20	APTA Collective Bargaining Agreement Non-stipend advisor
DuMont, Mark	Card Game Club	Pilot year 11/18/19-6/30/20	APTA Collective Bargaining Agreement Non-stipend advisor
Matice, Daniele	Construction, Architecture and Experiments (CAE) Club	Pilot year 11/18/19-6/30/20	APTA Collective Bargaining Agreement Non-stipend advisor

Appointment Athletic Coaches: Fall 2019

Name	Sport/Assignment	Salary
Beck, David	Modified Wrestling Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 5
Groff, Cameron	Modified Wrestling Assistant Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 8

Appointment: Approved Instructional Substitutes

Name	Assignment	Effective Date
Lawrence, Sharon	Per diem Administrator (\$500/day)	11/12/19-12/31/19
Murray, Shelley	Teacher	11/19/19-6/30/20
Ritrovato, Nikita	Teacher Assistant	11/01/19
Stagno-Brodhead, Maria Luigia	Special Education Itinerant Teacher (\$40 per hour)	10/28/19

Appointment: Approved Non-Instructional Substitutes

Name	Assignment	Effective Date
Benesch, Kevin	Custodial Worker	11/19/19
Bentley, Rebecca	Teacher Aide, Monitor, Messenger, Food Service Helper	11/19/19
Cummings, Michele	Bus Attendant	10/29/19
Cummings, Michele	Food Service Helper, Custodial Worker	11/19/19
Emery, Shawn	Custodial Worker	11/19/19
Ernst, Ronald	Custodial Worker	11/19/19
Koops, Melinda	Teacher Aide	11/19/19
Leggio, Rocky	Bus Attendant, Bus Driver	11/19/19
Mason, Ryan	Teacher Aide, Monitor	11/18/19
Sager, Elizabeth	Bus Driver	11/19/19
Sager, Elizabeth	Food Service Helper	11/19/19
Wager, Catherine	Nurse	11/19/19

D. Special Education Recommendations

SPECIAL EDUCATION RECOMMENDATIONS

RESOLVED, to approve to accept the recommendations made by the Committee on Special Education at their meetings held on March 1, 2019 October 16, 17, 22, 23, 25, 31, 2019 and November 1, 4, 6, 2019 and the Committee on Pre-School Special Education at their meetings held on October 15, 18, 21, 22, 24, 29, 2019. Approve amendment – No meeting ID#311056, ID#302432, ID#309192, ID#304388, ID#306216 and ID#301863 as per new State Education Guidelines. Approved to accept the withdrawals of CPSE Referral ID#301841, ID#315163 per Part200 regulations.

On a motion by Mrs. McGarry, seconded by Dr. Schaefer, to approve consent agenda items A-D (*pulled Extra-Curricular Clubs*).

YES: 7

NO: 0

MOTION CARRIED

VII. Approve the Professional Development Plan for 2019-2020.

PROFESSIONAL DEVELOPMENT PLAN APPROVED

On a motion by Mrs. Glasser, seconded by Mrs. Morone, to approve the Professional Development Plan for 2019-2020.

YES: 7

NO: 0

MOTION CARRIED

VIII. BE IT RESOLVED, to approve the District's corrective action plan, as it relates to findings noted in the Extraclassroom Activity Fund (Fund), Management Letter issued by Marvin & Co., CPA's dated September 10, 2019 for the Fund fiscal year-ended, June 30, 2019.

DISTRICT'S CORRECTIVE ACTION PLAN APPROVED

On a motion by Mr. Foster, seconded by Mrs. McGarry, to approve the District's corrective action plan, as it relates to findings noted in the Extraclassroom Activity Fund (Fund), Management Letter issued by Marvin & Co., CPA's dated September 10, 2019 for the Fund fiscal year-ended, June 30, 2019.

YES: 7

NO: 0

MOTION CARRIED

IX. Approve the following Averill Park High School Varsity Wrestling Team events that require an overnight stay and /or out of state travel:

December 6 and 7, 2019 – Clyde Cole Tournament (one overnight stay)

December 27 and 28, 2019 – Mountain Duals Tournament (one overnight stay)

January 4, 2020 – Mount Anthony Invitational Tournament, Bennington Vermont (out of state travel)

February 14 and 15, 2020 – Section II Tournament (one overnight stay)

APHS VARSITY WRESTLING TEAM TRIPS APPROVED

On a motion by Mrs. Glasser, seconded by Dr. Schaefer, to approve the following Averill Park High School Varsity Wrestling Team events that require an overnight stay and /or out of state travel:

December 6 and 7, 2019 – Clyde Cole Tournament (one overnight stay)

December 27 and 28, 2019 – Mountain Duals Tournament (one overnight stay)

January 4, 2020 – Mount Anthony Invitational Tournament, Bennington Vermont (out of state travel)

February 14 and 15, 2020 – Section II Tournament (one overnight stay)

YES: 7

NO: 0

MOTION CARRIED

X. Approve an overnight trip to Washington, D.C. on Friday, March 27, 2020 through Sunday, March 29, 2020 for 11th graders taking US History as it ties in with the US History curriculum.

WASHINGTON, D.C. TRIP APPROVED

On a motion by Mrs. Glasser, seconded by Mr. Foster, to approve an overnight trip to Washington, D.C. on Friday, March 27, 2020 through Sunday, March 29, 2020 for 11th graders taking US History as it ties in with the US History curriculum.

YES: 7

NO: 0

MOTION CARRIED

XI. Policy Review

Policy 9605 Social Media

Policy 1741 Home-Schooled Students

Policy 8130.1 Extreme Risk Protection Orders (The "Red Flag Law")

Third Reading

First Reading

First Reading

SOCIAL MEDIA POLICY 9605 APPROVED

On a motion by Mrs. Glasser, seconded by Dr. Schaefer, to approve to adopt Policy 9605 Social Media.

YES: 7

NO: 0

MOTION CARRIED

HOME-SCHOOLED STUDENTS POLICY 1741 – RECOMMENDED SECOND READING

First Reading of Home-Schooled Students Policy 1741. Recommended a second reading.

EXTREME RISK PROTECTION ORDERS (THE "RED FLAG LAW") POLICY 8130.1 APPROVED

On a motion by Mrs. Glasser, seconded by Mrs. McGarry, to approve to adopt Policy 8230.1 Extreme Risk Protection Orders (The "Red Flag Law")

YES: 7

NO: 0

MOTION CARRIED

XII. Board Member Reports

XIII. Visitor Comments

Visitors are invited to make brief comments or direct questions to the Board. Questions are generally not answered during public comment. Questions will be addressed by the administrative team at a later time.

Those wishing to address the Board are asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Visitors wishing to ask questions are asked to complete the bottom portion of the request form and submit it to the Clerk. Comments and questions are limited to three minutes per speaker.

(NO SPEAKER FORMS RECEIVED)

XIV. Adjourn Meeting

MEETING ADJOURNED

On a motion by Mrs. McGarry, seconded by Mrs. Morone, to adjourn meeting at 8:15 p.m.

YES: 7

NO: 0

MOTION CARRIED



Linda Primeau, District Clerk