## INTEROFFICE MEMORANDUM

TO: DR. JAMES FRANCHINI, SUPERINTENDENT

FROM: MICHAEL OUIMET

**SUBJECT:** 2020-2021 BUDGET TRANSFERS

**DATE:** SEPTEMBER 1, 2020

CC: BOARD OF EDUCATION

Attached please find a list of 2020-21 General Fund Budget Transfers that require Board of Education approval. These transfers are required to increase the original appropriations in certain budget codes by transferring existing appropriations:

AMOUNT	TO:	FROM:	AMOUNT
\$50,000.00	A1622.200-00-0000 COVID-19 Equipment	A9060.800-00-0000 Health Insurance	\$50,000.00

To fund temperature scanners (20) DOH & SED guidance.

AMOUNT	ТО:	FROM:	AMOUNT
\$60,000.00	A9050.800-00-0000 Unemployment Insurance	A9060.800-00-0000 Health Insurance	\$60,000.00

To fund COVID-19 shut down period unemployment insurance claims.

Please place these budget transfers on the August 10, 2020 Board of Education meeting agenda. Thank you.