## INTEROFFICE MEMORANDUM

TO:DR. JAMES FRANCHINI, SUPERINTENDENTFROM:MICHAEL OUIMETSUBJECT:STUDENT FEESDATE:DECEMBER 4, 2019CC:BOARD OF EDUCATION

The High School received student field trip fess for the Mass MoCa art field trip in the amount of \$190. I recommend the District accept these funds and increase the General Fund budget by \$190, (A211040020002).

Please place this recommendation on the December 16, 2019 Board of Education agenda. Please do not hesitate to contact me if you have any questions regarding this recommendation.