## INTEROFFICE MEMORANDUM

TO: DR. JAMES FRANCHINI, SUPERINTENDENT

FROM: MICHAEL OUIMET

**SUBJECT:** STUDENT FEES

**DATE:** MARCH 3, 2020

**CC:** BOARD OF EDUCATION

The High School received student field trip fess in the amount of \$2,233 for the annual Six Flags field trip. I recommend the District accept these funds and increase the General Fund budget by \$2,233, (A2110400200002).

Please place this recommendation on the March 9, 2020 Board of Education agenda. Please do not hesitate to contact me if you have any questions regarding this recommendation.