## INTEROFFICE MEMORANDUM

TO: DR. JAMES FRANCHINI, SUPERINTENDENT

FROM: MICHAEL OUIMET

**SUBJECT:** STUDENT FEES

**DATE:** JULY 1, 2019

**CC:** BOARD OF EDUCATION

The High School received student field trip fess in the amount of \$98. I recommend the District accept these funds and increase the General Fund budget by \$98, (A211040020002).

Please place this recommendation on the July 10, 2019 Board of Education agenda. Please do not hesitate to contact me if you have any questions regarding this recommendation.