

Late Arrival/Early Release Form

Averill Park High School



Dear Senior Parent/Guardian:

During school hours, students are prohibited from leaving the Averill Park High School without permission. However, we do have some senior students who have a late arrival or an early release built into their schedule.

When a student has a late arrival, it is expected that they will sign in for the day at the Attendance/Main Office, and then go directly to their first class. It is also expected that they arrive at their first class on time.

When a student has an early release built into their schedule, it is expected that they sign out of the building for the day at the attendance/main office before leaving the campus immediately.

Students who do not have an approved late arrival or early release will be scheduled for a study hall and will be expected to remain in the study hall and complete academic work.

We have no transportation services for our students who have a late arrival or an early release. It is expected that they have their own transportation to and from school.

Please note that late arrival and early release are privileges and they must be a student in good standing to maintain this privilege.

Questions can be directed to your student's Guidance Counselor by email or phone 518-674-7025

I give permission for my Grade 12 student to have a late arrival and/or early release in their schedule. I understand that I must provide transportation for my child.

_____ Late Arrival _____ Early Release

Name of Student in Grade 12 (Please Print)

Parent/Guardian Signature

Date